

October 14, 2014

MEMORANDUM

TO: Swan Island-North Portland Air Quality Forum

FROM: Debra Nudelman and Tyler Yell, Kearns & West on Behalf of Oregon Consensus

SUBJECT: Swan Island-North Portland Air Quality Forum Meeting – October 14th Meeting Summary

Thank you for your participation and effort in the Swan Island-North Portland Air Quality Forum (Forum) meeting held on October 14th, 2014 at the Historic Kenton Firehouse, Portland, OR. This memo includes upcoming meeting dates, agreed-upon action items and a brief meeting summary.

Upcoming Project Team Meeting Dates	Who	Location
<ul style="list-style-type: none"> Thursday, November 6, 2014 10:00 am – 12:00 noon 	Project Team	By phone

Upcoming Forum Meeting Dates	Who	Location
<ul style="list-style-type: none"> Wednesday, December 3, 2014 3:00 – 6:00 pm 	Forum Members	Metro, 600 NE Grand; Conference Rm 370A/B

Action Items	Who	When
1. <u>Information Follow-up</u> <ul style="list-style-type: none"> Develop and distribute action items memo 	Kearns & West (K&W) to group	By cob, 11/10
2. <u>Project Team</u> <ul style="list-style-type: none"> Discuss progress with revised work plan, address any issues or concerns prior to distributing to Forum 	K&W and Project Team	On 11/6 call
<ul style="list-style-type: none"> Prepare topics for the 12/3 Forum meeting and discuss how to ensure representatives are briefing their signatories 	K&W and Project Team	On 11/6 call

Action Items	Who	When
3. <u>Other Tasks</u> <ul style="list-style-type: none"> Continue developing a draft work plan 	Mary Peveto/John, Sarah Angell, (Leads) with Speaker Tina Kotek, Councilor Sam Chase, Heather Hoell, Andee Short, Alan Sprott, Christine Svetkovich, David Trebing	Prior to 12/3 meeting
<ul style="list-style-type: none"> Reach out to the city to discuss the topic as a livability issue, creating a CR process 	Speaker Tina Kotek and Councilor Sam Chase	Prior to 12/3 meeting
<ul style="list-style-type: none"> Explore the role of the Port in this issue's context 	Councilor Sam Chase, Alan Sprott and David Trebing	Prior to 12/3meeting
<ul style="list-style-type: none"> Explore whether funding opportunities exist with Venture Portland 	Heather Hoell	Prior to 12/3 meeting

List of Attendees:

Member	Affiliation
Sarah Angell	Swan Island Business Association
Sam Hartsfield (for David Breen)	Port of Portland
Lorne Hudson (for Brian Duncan)	Arbor Lodge Neighborhood
David Goodyke	Overlook Neighborhood
Megan Watts (for Heather Hoell)	Venture Portland
Mary Peveto	Neighbors for Clean Air
Alex Santana	University Park Neighborhood Association
Stacey Schroeder	North Portland Air Quality / University Park Neighborhood
Christine Svetkovich	DEQ
David Trebling	Daimler Trucks North America
Alan Sprott	Vigor Industrial
Council Sam Chase	Metro~
Speaker Tina Kotek	Oregon House of Representatives~

~Conveners

Interested Parties: John Krallman (Neighbors for Clean Air), Mathew Cusma (Schnitzel Steel), Lisa Timmerman (Port of Portland), Paulvan Order (City of Portland, Office of Neighborhood Involvement), Michelle Kunec-North (Bureau of Planning and Sustainability, COP) Bobby Lee (Governor's Office), Adam Baulere (Neighbor), Amanda Hess (Sen. Chip Shields), Sarah Armitage (DEQ), Andee Short (Rep. Tina Kotek), Penny Meiners (Neighbor), Dennis Padelacula, Steve Greenwood

Meeting Notes

Welcome, Introductions, Purpose and Agenda

Speaker Kotek welcomed the group and opened the meeting. Councilor Sam Chase addressed the group. This is the fifth of six meetings which means he expects a fair amount of progress. He noted that some feel that the process has gone too fast, others experience it as too slow. Questions for the day include: What are the results the group is looking for, and what do they want to do and why?

Deb Nudelman asked for group introductions, walked through the proposed agenda, the materials and their significance to meeting topics.

DEQ Monitoring Program Update

Christine Svetkovich, DEQ, handed out copies of a map with locations of air monitors and meteorological stations DEQ is installing. Many of them are located on or near Portland public schools because of their location and access to electricity. Since the last meeting, she shared that DEQ is still working on a couple of the contracts to place air monitors. They are on track to begin monitoring at all sites beginning November 1st. Two monitors, University of Portland and Vigor, are already up and collecting meteorological data.

The existing funding covers the monitoring project in this area for a year. It will take approximately 6 months to analyze the toxics data, but the meteorological data will be available close to “real time.” DEQ is still working on logistics on how to make the meteorological data available to the public, whether streaming it live online or pulling it together once it’s requested. Ultimately, when the monitoring is completed, they’ll be able to compare the toxics data for North Portland to the existing data from the monitor located at Jefferson High School.

A study group member asked about how it compares to odor nuisance? Christine responded that they are linked, but not necessarily depended on the other. DEQ will use the meteorological data for the odor investigations that are underway on Swan Island for both Daimler and Vigor. The odor investigations are following DEQ’s Nuisance Odor Strategy that was finalized in March 2014. The meteorological data will be very helpful for the investigations. The toxics monitoring includes some pollutants that are known to have odors, but not all toxic pollutants have odors.

DEQ has a team coming to North Portland randomly six times a month (starting in September 2014) to conduct the odor investigations. The data they collect will help them understand where the odors are coming from and what DEQ can do. Currently, their complaint form is not specific to odors, but once an odor complaint is filed, those who submitted the form receive a more detailed follow-up specific to odors that are being used in the investigations. The results of the odor investigations may not be available until summer of 2015 as the odor issues vary throughout the year. DEQ has created a map to track the areas the odor complaints are coming from. DEQ is open to feedback on how to educate the general public toward odor complaints. She will send a link to the report and in-depth order form order form.

September 22 Daimler Plant Tour

Deb asks the table for who participated in the Daimler tour and their reflections. They are as follows:

The general consensus of the group was that the tour was beneficial to their discussion, but also that many experienced physical symptoms, such as headaches, as a result of being inside. There was concern for the air quality of the employees and how it's evaluated, and was interest in collecting that data as a way of identifying smells on where they come from, and how they will, if at all, affect the public. Perhaps an outside consultant could assess the situation given the adaption of those in the facility?

Straw Proposal Workplan for Going Forward

Speaker Tina Kotek explained that after four meetings, this should not be the time to reflect. They should spend this meeting getting specific proposal ideas on the table then process their support. They should have tangible elements to move forward. Deb explained that in order to do this, they should focus on the structure and putting together a team with specific leadership roles and responsibilities. She asked what kind of team here has the right supporting components.

The group provided the following input:

- If the group can create a goal for nuisance risk mitigation, then they should have some models to work on to figure out what that'll look like.
- What about reducing greenhouse gases? How with the group raise awareness with businesses and neighborhood associations?
- There should be a process of developing metrics, and clear specifics on what they're trying to fix and how they'll know when it's fixed. Cleaning up one problem can create another.
- What about reporting? Getting a broader input is important, maybe an app. about reporting, getting a broader input is important.
- There should be a way to connect Swan Island business with the neighborhood associations. The best mechanism is the Swan Island Business Association because they already have the networking capabilities. There is a solution for the odors but not the air toxins. There are many unpermitted facilities that are contributing to the air pollution.
- The group should harness the people of University of Portland.
- Businesses don't like uncertainty. Communication is the first step in any process.
- The group should appoint a leader, and try to work from an already established model.
- They should focus less on metrics and more on risk and nuisance mitigation.

Tina explained to the group that a year from now she hopes the public can look at the study group as people who have created something to solve air quality issues. She urged the group to remain focused on the Swan Island area. Sam expressed that Swan Island may be linked with other problems, but agreed that there needs to be focus. Additional discussion included:

- Should they develop a model for business by business? One size does not fit all.
- Neighborhood associations are going to need someone/an entity as a stepping board to understand how to get involved.

- It's all about framework. What does DEQ do after they engage a complaint? Could the group come up with tools that help and are feasible to businesses?

Deb summarized the conversation, and asked if she was in correct in assuming the group is interested in these components:

1. Interest into continuing awareness, communication, and dialogue.
2. Resolve problems, mechanism to make change.
3. Data and continued improvement.

The group reflected their consensus support and everyone at the table agreed to follow this model.

The model is further described on a flip chart. Goals/tasks include:

1. Communication/Dialogue – getting proactive, early communication, and interaction
 2. Making Change/Results – resolve problems, conflict, rethink steps taken about risks, and odor nuisance mitigation project results, prioritize what to do first
 3. Data/Continued Improvement – continue to gather data, enable progress, then develop a replicable framework.
- The “Triple Bottom Line” is: equity, environment, and economy.

Deb asked the group who would help to further develop the proposed workplan. It needs to be a joint leadership, a way to appeal to business and communities; a way for business to be prosperous and communities healthy. There needs to be clarity on whether local/state leadership is helping. Mary Peveto, Neighbors for Clean Air, and Sarah Angell, Swan Island Business Association, volunteer as co-leaders.

Tina added that the group should decide who they need in the room on a regular basis to give feedback. She felt the academic part of the diagram provided would go too far into tangents. Similarly, University of Portland should not be included in that role as they are a major stakeholder. They should be represented at the table. Study members added their feedback.

- The group should engage PSU in the process as a way of strengthening the method and sustaining University partnership.
- They should use the University green work that has been captured.
- Despite the fact that University of Portland is in the neighborhood, and are a major stakeholder, the Administrative staff and Professors/students are on two different levels. The latter could have helpful information. Possibly engage both for the various roles.

Tina posed the question of using University of Portland as resources. Could they remain objective despite how they are directly affected by what happens on Swan Island? She felt it was a conversation that Jeff (absent) and his superiors need to have.

Upcoming Meeting, Next Steps and Summary

Mary and Sarah hope to find an existing model that has both the public good and business share common interests. A study group member felt it was very ambitious. While Vigor and Daimler were already working with neighborhood associations, many other business were not represented at the table. A number of group members agree that the outreach for including the other business is extensive, and that they are limited by funding. The idea is making the concept sustainable and

fundable without overly burdening any one entity. The model Mary and Sarah have agreed to find will be a model to begin with, hoping that progress will be made and expansion to other areas possible after some time to implement and evaluate.

Deb summarized progress and confirmed the next step tasks. The goal is by no later than November 10th that Mary and Sarah research and develop a basic model, and have it sent out to the group. This gives each representative time to speak with their interests groups; striving to ratify and develop support for the workplan proposal. The group is asked if they can obtain support from their groups in a two week timeframe and members respond yes. The goal is to come to the final meeting and have something for the group to adopt. That the proposed workplan incorporates the group agreement above and the approach is acceptable to all.

Representatives are asked to provide the full group with feedback in advance of and at the final meeting scheduled for Wednesday, December 3rd. Sam will team with Kearns & West to see if meeting space is available at Metro.

Speaker Kotek and Councilor Chase acknowledge the progress and thank everyone for their effort. The meeting was adjourned.

This memo respectfully submitted by Kearns & West.