

August 12, 2014

**MEMORANDUM**

**TO:** Swan Island-North Portland Air Quality Forum

**FROM:** Debra Nudelman, Kathryn Cox and Nick Maranto, Kearns & West on Behalf of Oregon Consensus

**SUBJECT:** Swan Island-North Portland Air Quality Forum Meeting – August 12<sup>th</sup> Meeting Summary

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Thank you for your participation and effort in the Swan Island-North Portland Air Quality Forum (the Forum) meeting held on August 12<sup>th</sup>, 2014 at the Historic Kenton Firehouse, Portland, OR. This memo includes upcoming meeting dates, agreed-upon action items and a brief meeting summary.

Upcoming Project Team Meeting Dates	Who	Location
<ul style="list-style-type: none"> <li>TBD</li> </ul>	Project Team	TBD

Upcoming Forum Meeting Dates	Who	Location
<ul style="list-style-type: none"> <li>Tuesday, October 14, 2014 8:00 – 11:00 am</li> </ul>	Forum Members	Kenton Firehouse
<ul style="list-style-type: none"> <li>Wednesday, December 3, 2014 3:00 – 6:00 pm</li> </ul>	Forum Members	TBD

Action Items	Who	When
1. <u>Information Follow-up</u> <ul style="list-style-type: none"> <li>Develop and distribute action items memo</li> </ul>	Kearns & West (K&W) to group	By cob, 8/29
2. <u>Timeline</u> <ul style="list-style-type: none"> <li>Schedule a meeting for Project Team’s volunteer committee to develop a work plan prior to next Project Team meeting</li> </ul>	K&W and Project Team	After consulting with Project Team
<ul style="list-style-type: none"> <li>Schedule October meeting for the Project Team and develop upcoming meeting topics</li> </ul>	K&W and Project Team	After consulting with Project Team

Action Items	Who	When
3. <u>Follow-up Tasks for Daimler Tour</u> <ul style="list-style-type: none"> <li>Provide specific concerns via email that can be addressed during the tour of Daimler’s facilities</li> <li>Invite Forum to tour Daimler’s facilities during the week of September 22</li> </ul>	Forum to K&W  K&W (after consulting with David Trebing)	By cob, 9/12  By cob, 9/12
4. <u>Other Tasks</u> <ul style="list-style-type: none"> <li>Invite stakeholders to PCC Trade Center Ribbon Cutting Ceremony on September 17</li> <li>Develop a draft work plan</li> <li>Share best practice examples</li> <li>Reach out to the city to discuss the topic as a livability issue, creating a CR process</li> <li>Explore the role of the Port in this issue’s context</li> <li>Explore whether funding opportunities exist with Venture Portland</li> </ul>	Sarah Angell  Speaker Tina Kotek, Councilor Sam Chase, Sarah Angell, Heather Hoell, Mary Peveto, Andee Short, Alan Sprott, Christine Svetkovich, David Trebing  Sarah Angell to Forum  Speaker Tina Kotek and Councilor Sam Chase  Councilor Sam Chase, Alan Sprott and David Trebing  Heather Hoell	By cob, 8/29  Prior to 10/14 meeting  Prior to 10/14 meeting  Prior to 10/14 meeting  Prior to 10/14 meeting

**List of Attendees:**

Member	Affiliation
Sarah Angell	Swan Island Business Association
Councilor Sam Chase~	Metro
Sam Hartsfield (for David Breen)	Port of Portland
Heather Hoell	Venture Portland
Speaker Tina Kotek~	Oregon State Legislature
Courtney Olive (for David Goodyke)	Overlook Neighborhood

Mary Peveto	Neighbors for Clean Air
Jeff Rook	University of Portland
Stacey Schroeder	North Portland Air Quality / University Park Neighborhood
Alan Sprott	Vigor Industrial
Christine Svetkovich	Department of Environmental Quality
David Trebing	Daimler Trucks North America

~Conveners

**Interested Parties:** Michelle Kunec-North (City of Portland – BPS), Stephanie McBride (Neighbors for Clean Air), Lisa Timmerman (Port of Portland), Penny Meiners (Neighbor), John Krallman, Andee Short (House Speaker Tina Kotek), Mathew Cusma (Schnitzer Steel Industries), David Farrer (Oregon Health Authority)

**Kearns & West Facilitation Team:** Deb Nudelman, Kathryn Cox, Nick Maranto

## Meeting Notes

### Welcome, Introductions, Purpose and Agenda

Councilor Sam Chase welcomed the group and opened the meeting.

Deb Nudelman reviewed the agenda. She said that the project team had previously focused on presentations but would now change to a more dialogue-centric meeting. She noted that it would be beneficial to begin looking at common interests and exploring partnerships. She asked for a round of introductions.

### Update of Toxics Monitoring

Christine Svetkovich, Department of Environmental Quality, provided an update on the toxics monitoring project in north Portland. A draft map was shared at our last meeting showing the general locations of the monitors. DEQ is still working on securing contracts to install all of the monitors but will share the information once the contracts are finalized, by the next meeting in October.

The group posed the following questions; answers follow in italics:

- How long will the monitors be in place? *They will be there for a full year.*
- What does “real-time” data mean? *It means that the meteorological data will be available either as it is being collected on a website or within a short time afterwards. The meteorological data will help in determining what the impacts are in the area that day.*
- How many monitors are installed at the University of Portland? *There are three or four on campus, located at different elevations. DEQ is ensuring that the new monitors will not overlap with existing monitors.*
- Will you be able to add new data to existing data? *Yes, there will be a large wrap-up / summary of all of the data that was collected 6-9 months after the monitoring concludes.*

### Examples of Community and Industry Collaboration

Deb asked the group to think about the tools and techniques they felt would be beneficial for community and industry collaboration. She asked for best practice examples of positive communication; constructive relationship-building and outcomes, including good neighbor agreements; and action steps to reduce odors and toxics.

The group provided the following input:

- Collaboration models that work best have clear communication mechanisms with clear expectations and outcomes.
- The facilitation process plays an important role in successful collaboration. The model should have one designated point of contact with the time and resources to be involved. This person ensures that agreements and action items are met.
- The Fresh Water Trust has been very effective in its collaborative and science based approach.
- There should be an umbrella group that advocates on behalf of industries, like the Swan Island Business Association.
- A neutral facilitator is important to help the process move forward.
- Neighborhood Associations have not been reactive enough to make a difference. There is concern with the politicized nature of DEQ's involvement; it may not be an entity that the community can trust.
- Create an environment for both community and industry. Businesses should act as a resource to communities. There is no one solution but there may be a set of strategies.
- Communities need the professional infrastructure to communicate with businesses. There needs to be an organization that is talking at that level. *Portland puts a lot of resources into neighborhood associations, but there is a feeling that they do not work as well as they should.*
- The city of Portland does not have any authority on air emissions, compared to water or land use. There needs to be a reassessment of the authority of the state by having a discussion about jurisdiction. *For the short-term, that is what this discussion is about. It will take a while to reimagine how the state works on air emissions at a local level. There needs to be dedicated staff working on it.*
- We are on-point in collaborating with Vigor Industrial but less so with Daimler.
- There is hope that these meetings will result in reduced air emissions, but that is not the case. We need to be focusing on understanding where industry and the neighborhoods can come together to develop a process for conflict resolution and streamline a process for community involvement.
- Metro has the charge to protect air quality. Unfortunately, however, its jurisdiction is limited to climate change and greenhouse gas. Our community is at the forefront of community involvement, but we are subpar when it comes to air toxics. We are below Louisiana and Texas. We need to do better. ESCO spent \$5 million on emissions reductions, which seems like a reasonable amount.
- Oregon is still less regulated than other states, like California, which is why industry is coming here.

Deb called for a short break and provided a recap of the major themes that had been covered in the meeting. She noted that several participants had echoed a desire for a centralized hub or point of contact with a focus on collaboration.

### **Partnership and Collaborative Effects**

Speaker Kotek reminded the group that there were only two more meetings left. If they were going to make progress by the next meeting, scheduled for October, they would need to do some “homework.” She went over the goals that were established for the group in December.

Several group members agreed to work in the interim to make progress before the next meeting, including:

- Sam and Tina committed to reach out to the city of Portland to have dialogue about sustainability.
- Sarah, Tina, David, Mary, Heather, Alan, Andy and Sam committed to working on a straw work plan to determine essential steps over the next two meetings to meet the group’s goals and objectives.
- David suggested a group trip to Daimler’s facilities to view the manufacturing process, gain perspective and further dialogue addressing the group’s concerns. The tour is expected to be scheduled during the week of September 22<sup>nd</sup> or 29<sup>th</sup>. *A few project team members were interested in the tour of the factory and felt that it would be useful, while others were not enthusiastic. One person was concerned that the tour was a public relations move and would keep the group from moving forward.*
- Sarah would send out an invitation to project team members for the Sept. 17<sup>th</sup> PCC Trade Center ribbon cutting ceremony.
- Heather would ask whether Venture Portland could help with funding.

### **Flip Chart Notes**

The group decided that the following elements were key areas of emphasis for the Forum:

- Clear communication mechanisms
- Clear expectations of how mechanisms will work
- A single point of contact
- Collaboration
- Non-litigation
- Science-based contributions
- Objective viewpoints
- Adequate funding
- A cost effective approach
- A focus to solve real problems
- Clarity about the problem’s existence
- An industry-wide mindset vs. focusing on individual companies
- Comprehensive solutions binding on industry
- Neutral facilitation
- An agreed-upon set of strategies
- Endorsement of the process by all Forum parties
- A process that is streamlined, direct and provides certainty with parameters



**Upcoming Meetings, Next Steps and Summary**

Deb concluded the meeting. She noted that the next meeting would be in October with a final meeting in December. Heather offered Venture Portland as a potential meeting location for the December meeting. Other options are Metro and the University of Portland.

*This memo respectfully submitted by Kearns & West.*